



Report to Overview and Scrutiny Management Committee

15th February 2017

Report of: Policy & Improvement Officer

Subject: WORK PROGRAMME 2016/17

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The current Overview and Scrutiny Management Committee work programme for 2016/17 is attached at appendix 1 for the Committee's consideration and discussion.

The work programme has now been completed with one item suggested for postponement to 2017/18. The next step will be for the Overview and Scrutiny Management Committee in 2017/18 to inform and agree a draft programme.

An initial work programme 2017/18 will be drafted for consideration and agreement by Overview and Scrutiny Management Committee in the new municipal year.

The Scrutiny Committee is being asked to:

- Note Committee's work programme for this year and agree topics not considered be put as a carry forward item for 2017/18
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Category of Report: OPEN

Overview and Scrutiny Management Committee work programme 2016/17

Last updated: 3rd February 2017

Please note: the draft work programme is a live document

Topic	Reasons for selecting topic	Lead Officer/s	Agenda item/Briefing paper
Thursday 28th July 2016			
Annual Performance Update 2016-16	To take an overview of Council performance and consider the performance management framework.	James Henderson, Director of Policy, Performance and Communications Andrew Walshaw, Performance & Research Manager	Single Agenda Item
OSMC Draft Work Programme 2016-17	To consider and discuss the committees work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer	Agenda Item
Draft Combined Scrutiny Work Programme 2016-17 and update from Chairs	To receive an update on the draft work programmes for scrutiny committees and any update from chairs.	Scrutiny Chairs	Agenda Item
Briefing Paper Sheffield City Region Devolution Update	To provide an update on Sheffield City Region Devolution proposals and progress.	Laurie Brennan, Policy & Improvement Officer	Briefing Paper

Thursday 27th October – moved to 10th November 2016

<p>How Sheffield City Council wants to do business</p>	<p>This piece of work looks at the Council's procurement policies and supporting processes on engaging, procuring and managing relationships with its suppliers.</p> <p>The Committee previously considered a report on this topic in November 2015.</p>	<p>Marianne Betts, Director of Finance & Commercial Services (Interim)</p> <p>Cllr Ben Curran, Cabinet Member for Finance and Resources</p>	<p>one-off agenda item</p>
<p>Revenue Budget and Capital Programme Monitoring 2016/17 Month 3 as at 30/6/16 (K)</p>	<p>The report provides the Month 3 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2016/17. Previously the Committee have asked that budget monitoring be included in their work programme to support their consideration of the Council's annual budget proposal in February each year.</p>	<p>Mike Thomas, Resources</p> <p>Cllr Ben Curran, Cabinet Member for Finance and Resources</p>	<p>Agenda item</p>
<p>Work Programme 2016/17</p>	<p>To consider and discuss the committee's work programme for 2016/17.</p>	<p>Diane Owens, Policy & Improvement Officer</p> <p>Alice Nicholson, Policy & Improvement Officer</p>	<p>Standard agenda Item</p>
<p>Issues to raise from other Scrutiny Committees</p>	<p>To receive any updates from scrutiny chairs.</p>	<p>Scrutiny Chairs</p>	<p>Standard agenda Item</p>

Thursday 1st December 2016

Customer Experience Programme	The Customer Experience Programme focuses on improving all of our customer contact and improving customer service across our organisation as a whole.	Tina Keyworth, Business Change Practice Manager Sue Palfreyman, Head of Customer Services Julie Toner, Director of Human Resources - tbc	Agenda item
Performance Update (Quarter 1/2)	Following a report in July the Committee will receive a further update on Council performance depending on timescales this will be for quarter 1 or 2.	James Henderson, Director of Policy, Performance and Communications Andrew Walshaw, Performance & Research Manager	Agenda item
Draft Work Programme 2016-17	To consider and discuss the committee's work programme for 2016/17.	Diane Owens, Policy & Improvement Officer	Standard agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Standard agenda Item
Briefing Paper Sheffield City Region Devolution Update	To provide an update on Sheffield City Region Devolution, specifically following the public consultation that is currently being undertaken regarding the governance review.	Laurie Brennan, Acting Head of Policy & Improvement	Briefing paper

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23rd February 2017			
Budget proposal	To consider the Council's budget proposal in advance of Cabinet.	Eugene Walker, Acting Executive Director of Resources Other attendees tbc.	Single Agenda Item
Draft Work Programme 2016-17	To consider and discuss the committee's work programme for 2016/17.	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Standard agenda Item
Briefing Paper Public feedback on Scrutiny	An overview of feedback given via the public feedback forms	Diane Owens, Policy & Improvement Officer Alice Nicholson, Policy & Improvement Officer	Briefing Paper
Possible Topics 2017/18			
<i>POSTPONE TO 2017/18 WORK PROGRAMME: Sheffield City Region Devolution Update</i>	<i>To provide an update on Sheffield City Region Devolution.</i>	<i>Laurie Brennan, Policy & Improvement Officer</i>	

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